

ADMINISTRATIVE GUIDE FOR THE FOURTH ANNUAL GENERAL MEETING (“4TH AGM”)

Meeting Platform : <https://meeting.boardroomlimited.my>
Day and Date : Friday, 19 June 2026
Time : 10.00 a.m.
Main Venue & : Mertajam Hall, Holiday Inn & Suites Penang Prai, 1919, Menara Sentral,
Broadcast Venue Jalan Juru Sentral, 14000 Bukit Mertajam, Pulau Pinang
Mode of : 1) Typed text in the Meeting Platform.
Communication : 2) Submit question via Boardroom Smart Investor Portal at
<https://investor.boardroomlimited.com> prior to the Meeting.




Annual Report 2025

1. Members are encouraged to download a digital copy of the Annual Report 2025 from the Company’s website in the interest of preserving the environment. The Annual Report 2025 can be downloaded from the Company’s website <https://epb.group>.
2. If you need a copy of the printed Annual Report 2025, kindly complete the enclosed Request Slip and send the same to the Company’s Share Registrar, Boardroom Share Registrars Sdn Bhd.
3. Any request for the Annual Report 2025 would be forwarded to the requestor within four (4) market days from the date of receipt of the written request.

Proxy

1. Shareholders who are unable to remote participate in EPB Group Berhad’s 4th AGM are encouraged to appoint the Chairman of the Meeting to vote on their behalf.
2. You may deposit the Proxy Form electronically with the Company’s Share Registrar, Boardroom Share Registrars Sdn Bhd using Boardroom Smart Investor Portal at <https://investor.boardroomlimited.com> not later than 48 hours before the time set for holding the Meeting or any adjournment thereof. Kindly follow the link at <https://investor.boardroomlimited.com> to login and select “E-PROXY LODGEMENT” to deposit your Proxy Form electronically.
3. If you wish to participate in the Hybrid Meeting yourself, please do not submit any Proxy Form. You will not be allowed to participate in the Hybrid Meeting together with a proxy appointed by you.
4. If you have submitted the Proxy Form prior to the Hybrid Meeting and subsequently decide to appoint another person or wish to participate in the Hybrid Meeting yourself, please write in to bsr.proxy@boardroomlimited.com to revoke the earlier appointed proxy forty-eight (48) hours before the Meeting.

Poll Voting (For Hybrid Meeting)

1. The voting will be conducted by poll in accordance with Rule 8.31A of the ACE Market Listing Requirements of Bursa Malaysia Securities Berhad. The Company has appointed Boardroom Share Registrars Sdn. Bhd. as Poll Administrator to conduct the poll by way of electronic voting (e-Voting).
2. For the purposes of this AGM, the remote participation and e-voting will be carried out via the following voting devices:-
 - a. Personal smart mobile phones ,
 - b. tablets  or
 - c. Laptops 
3. There are 2 methods for members and proxies who wish to use their personal voting device to vote as follows:-
 - a. Using QR Scanner Code given in the email to you **OR**
 - b. Using website URL <https://meeting.boardroomlimited.my>
4. The polling will only commence after the announcement of poll voting session open by the Chairman and until such time when the Chairman announces the closure of poll.
5. The Scrutineers will verify the poll result reports upon closing of the poll session by the Chairman. Scrutineers will announce the results thereafter and the Chairman will declare whether the resolutions put to vote were successfully carried or not.

Remote Participation and Electronic Voting

6. Please note that this option is available to **(i) individual member; (ii) corporate shareholder; (iii) Authorised Nominee; and (iv) Exempt Authorised Nominee.**
7. If you choose to participate in the meeting online, you will be able to view a live webcast of the Meeting, post questions to the Board and submit your votes in real time whilst the meeting is in progress.
8. Kindly follow the steps below on how to request for login ID and password.

Step 1 – Register Online with Boardroom Smart Investor Portal (for first time registration only)

[Note: If you have already signed up with Boardroom Smart Investor Portal, you are not required to register again. You may proceed to Step 2. Submit request for Remote Participation user ID and password.]

- a. Access website <https://investor.boardroomlimited.com>
- b. Click <<Login>> and click <<Register>> to sign up as a user.
- c. Please select the correct account type i.e. sign up as “Shareholder” or “Corporate Shareholder”.
- d. Complete registration and upload softcopy of MyKAD (front and back) or Passport in JPEG, PNG or PDF format. Upload the authorisation letter if for Corporate Shareholder.
- e. Please enter a valid email address and wait for Boardroom’s email verification.
- f. Once your email address is verified, you will be re-directed to Boardroom Smart Investor Portal for verification of mobile number. Click on <<Request OTP Code>> and an OTP code will be

sent to the registered mobile number. You will need to enter the OTP code and click <<Enter>> to complete the process.

- g. Your registration will be verified and approved within one (1) business day and an email notification will be provided.

Step 2 – Submit Request for Remote Participation User ID and Password

[Note: The registration for remote access will be opened on 30 April 2026]

Individual Members

- Login to <https://investor.boardroomlimited.com> using your user ID and password above.
- Select “Meeting Event(s)” from main menu and select the correct Corporate Event “EPB Group Berhad 4th Annual General Meeting”.
- Read and agree to the terms and conditions.
- Enter your CDS account and thereafter submit your request.

Corporate Shareholders, Authorised Nominee and Exempt Authorised Nominee

1) Via email

- Write in to bsr.proxy@boardroomlimited.com by providing the name of Member, CDS Account Number accompanied with the Certificate of Appointment of Corporate Representative or Form of Proxy to submit the request.
- Please also provide a copy of Corporate Representative’s MyKad (Front and Back) in JPEG, PNG or PDF format or Passport as well as his/her email address.

2) Via Boardroom Smart Investor Portal

- Login to <https://investor.boardroomlimited.com> using your user ID and password from Step 1 above.
- Select “EPB Group Berhad 4th Annual General Meeting” from the list of Meeting Event and click “Enter”.
- Click on “**Submit eProxy Form**”.
- Select the company you would like to represent.
- Proceed to download the file format for “**Submission of Proxy Form**” from the investor portal.
- Prepare the file for the appointment of proxies by inserting the required data.
- Proceed to upload the duly completed proxy appointment file.
- Review and confirm your proxy appointment and click “**Submit**”.
- Download or print the eProxy form as acknowledgement.

Step 3 – Login to Meeting Portal

[Please note that the quality of the connectivity to the Meeting Portal for live web cast as well as for remote online voting is highly dependent on the bandwidth and the stability of the internet connectivity available at the location of the remote users.]

- a. The Meeting portal will be open for login starting one (1) hour before the commencement of Hybrid Meeting at 10:00 a.m. on 19 June 2026.
- b. Follow the steps given to you in the email along with your remote access user ID and password to login to the Meeting portal. (Refer to Step 2 above)
- c. The steps will also guide you how to view live web cast, ask questions and vote.
- d. The live web cast will end and the Messaging window will be disabled the moment The Chairman announces the closure of the Hybrid Meeting.
- e. You can now logout from Meeting Portal.

Live Webcast, Question and Voting at the Hybrid Meeting

The Login User Guide for participation, posing questions and voting at the 4th AGM, will be emailed to the shareholders together with the remote access user ID and password once their registration have been approved.

Shareholders who participate in the Hybrid Meeting are able to view the Company's presentation or slides via the live web-streaming.

The Chairman and the Board of Directors will endeavour their best to respond to the questions submitted by shareholders which are related to the resolutions to be tabled at the 4th AGM, as well as financial performance/prospect of the Company.

Shareholders may proceed to cast votes on each of the proposed resolutions, to be tabled at the 4th AGM, after the Chairman has opened the poll voting session on the resolutions. Shareholders are reminded to cast their votes before the poll is closed.

No recording or photography of the hybrid AGM proceedings is allowed without the prior written permission of the Company.

Shareholders/Proxies must ensure that you are connected to the internet at all times in order to participate and vote when the hybrid AGM has commenced. Therefore, it is your responsibility to ensure that connectivity for the duration of the meeting is maintained. Kindly note that the quality of the live streaming is dependent on the bandwidth and stability of the internet connection at the location of the remote participants.

Enquiry

Please email to the Company's Share Registrar, Boardroom Share Registrars Sdn Bhd at bsr.proxy@boardroomlimited.com if you have queries pertaining to the remote participation and electronic voting, prior to the Hybrid Meeting.